



AMC Medical Education Trust

AMC MET
EST.No. 1612

TO,
KAYASTHA HEMANGINI HARSHADBHAI
11/14, PART-1, KRUSHANNAGAR SOCIETY,
NAVA WADAJ, AHMEDABAD
Mob. : 9328836005
Email : hetalhc2001@gmail.com

Sub.: Appointment at the Post of Tutor at AMC MET Nursing College.

With reference to your application, I have the pleasure to inform you that you are appointed as **Tutor** in the **SEBC** Category at AMC MET Nursing College vide AMC Medical Education Trust Staff Selection Committee Resolution dated 28/03/2018 in the pay scale of Rs. 9300-34800 with Grade pay Rs. 4400/- New Pay Scale Rs. 39900-126600 on the following terms and conditions.

- 1) You are appointed on probation for a period of one year.
- 2) You will receiving the available Basic salary in the pay scale of Rs. 9300-34800 with Grade pay Rs. 4400/- New Pay Scale Rs. 39900-126600 on the same post and will be entitle to receive DA, CLA, HRA, etc. as per rules in force from time to time.
- 3) You have to attend the college / hospital daily on the working days by putting on your own apron with nameplate affixed on it.
- 4) During the course of your employment at AMC MET Nursing College / AMC MET or at any time thereafter, you will not disclose to any person, organization or institution, any information – confidential or otherwise, concerning the affairs of this institution.
- 5) You will be debarred from any type of private practice including insurance work.
- 6) You will be required to work strictly in accordance with the instructions of your superior authority. You are expected to co-operate with other employees of the institution so as to achieve all round co-ordinate and efficient performance and making an effective contribution in the development of the institution of excellence.
- 7) Your service will be subject to rules and regulations of this institution that are in force and that may be made from time to time.
- 8) You are required to submit/furnish the following documents / certificates within 7 days of joining the duty :
 - a. Bond for Rs.1,00,000/- for serving in this institution for 5 years.
 - b. Security Bond.
 - c. Evidence of birth date, PAN Card, Aadhar Card
 - d. Physical fitness certificate.
 - e. Passport size photograph.
 - f. Education qualification certificate.
 - g. GNC Registration Certificate.
 - h. Caste Certificate, Non-Creamy Layer Certificate.

Please confirm the acceptance of this appointment and join the duties within 7 days on receipt of this appointment letter at the office of Director, AMC Medical Education Trust, Smt.N.H.L.Municipal Medical College, V. S. Hospital Campus, Ellisbridge, Ahmadabad.

Date : 31/03/2018

C.C.to :

- (1) Dean, Smt. N.H.L. Muni. Medical College
- (2) Medical Supdt., V.S.Gen.Hospital
- (3) I/C. Principal, AMC MET Nursing College

Sd/-
(Dr.Harshit Gosavi)
Secretary
AMCMET

(Prashant A. Pandya)
Director
AMCMET

Registered Office:

Ahmedabad Municipal Corporation, Dr. Ramanbhai Patel Bhavan, Usmanpura, Ahmedabad - 380 013.
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