



AMC Medical Education Trust

AMC MET
EST. No. 2232

To,

Dr. Leena Meet Leuva

Mo_Num:- 9727737575

Sub:- Appointment for the post of Tutor of Microbiology at AMC MET Medical College on Ad-hoc basis (Non-Practicing).

With reference to your application for the Ad-hoc post of Tutor of Microbiology, I have the pleasure to inform you that as per approval of chairman, AMC Medical Education Trust dt. 13/09/2021, you are appointed as Tutor of Microbiology at AMC MET Medical College on Ad-hoc basis at this institution in the Monthly Fix pay Rs. 80,000/- on the following terms and conditions.

- 1) You are appointed on Ad-hoc basis for period of six month or till the regular appointment, whichever occur earlier.
- 2) You will receive Monthly Fix pay Rs. 80,000/-
- 3) You have to attend the hospital daily on the working days by putting on your own apron with nameplate affixed on it.
- 4) During the course of your employment at AMC MET or at any time thereafter, you will not disclose to any person, organization or institution, any information- confidential or otherwise, concerning the affairs of this institutions.
- 5) You will be debarred from any type of private practice including insurance work.
- 6) You will be required to work strictly in accordance with the instructions of your superior authority. You are expected to co-operate with other employees of the institution so as to achieve all around co-ordinate and efficient performance and making an effective contribution and making an effective contribution in the development of the institution of excellence.
- 7) Your service will be subject to rules and regulations of this institution that are in force and that may be made from time to time.
- 8) You are required to submit/ furnish the following documents/ certificates within 7 days of joining the duties:
 - a. Evidence of Birth date.
 - b. Physical fitness certificate.
 - c. Passport size photograph.
 - d. Education qualification certificate.

Please inform the acceptance of this appointment and join the duties within 7 days on receipt of this appointment letter at the office of AMC Medical Education trust, Smt. N.H.L municipal Medical college, Elishbride, Ahmedabad.

Date:- 17/09/2021

Copy to

- 1) Dean, AMC MET Medical College
- 2) HOD of Microbiology, AMC MET Medical College
- 3) Concern Bill Clerk, AMC MET Medical College
- 4) Establishment Clerk, AMC MET

Sd/-
(Praveen Chaudhary)
Secretary
AMC MET



Pathik C. Shah
17/9
(Pathik C. Shah)
Director
AMC MET

Registered Office:

Ahmedabad Municipal Corporation, Dr. Ramanbhai Patel Bhavan, Usmanpura, Ahmedabad - 380 013.
Phone : (O) +91-79-27551122, Fax : +91-79-2755 1299

Present Office Address: Ground Floor, N. H. L. Municipal Medical College Premises, V. S. Hospital Compound, Ashram Road, Ahmedabad - 380 006. Telephone No. 07926577621 - Ext. 403, Fax No. 07926579185, Email: amcmet2008@gmail.com