



AMC Medical Education Trust

AMC MET
EST.No. 2057

To,
Dr.Roma Ramesh Gandhi

Sub.: Appointment for the post of Asst.Professor of ENT at AMC MET Medical College /L.G. Hospital on adhoc basis.

With reference to your application for the post of Asst.Professor of ENT on adhoc basis, I have the pleasure to inform you that as per approval of Chairman, AMC Medical Education Trust dt.15/01/2021, you are appointed as Asst.Professor of ENT at AMC MET Medical College / L.G. Hospital on adhoc basis at this institution in the pay-scale of (6th Pay Rs. 15600-39100, Grade Pay Rs.7000/-) 7th Pay 68900-110500 on the following terms and conditions.

- 1) You are appointed on Ad-hoc basis for a period for six month or till the regular appointment, whichever occurs earlier.
- 2) You will receiving the available Basic salary in the pay scale of (6th Pay Rs. 15,600-39,100 with Grade pay Rs.7,000/-) 7th Pay 68900-110500 on the same post and will be entitle to receive NPA, DA,CLA,HRA, etc. as per rules in force from time to time.
- 3) You have to attend the hospital daily on the working days by putting on your own apron with nameplate affixed on it.
- 4) During the course of your employment at AMC MET or at any time thereafter, you will not disclose to any person, organization or institution, any information – confidential or otherwise, concerning the affairs of this institution.
- 5) You will be debarred from any type of private practice including insurance work.
- 6) You will be required to work strictly in accordance with the instructions of your superior authority. You are expected to co-operate with other employees of the institution so as to achieve all round co-ordinate and efficient performance and making an effective contribution in the development of the institution of excellence.
- 7) Your service will be subject to rules and regulations of this institution that are in force and that may be made from time to time.
- 8) You are required to submit/furnish the following documents/ certificates within 7 days of joining the duties:
 - a. Evidence of birth date.
 - b. Physical fitness certificate.
 - c. Passport size photograph.
 - d. Education qualification certificate.

Please confirm the acceptance of this appointment and join the duties within 7 days on receipt of this appointment letter at the office of AMC Medical Education Trust, Smt. N.H.L. Municipal Medical College, Ellisbridge, Ahmadabad.

Date :16/01/2021

Sd/-
(Dr. Om Prakash)
Secretary
AMCMET

C.C.to :

- 1) Dean, AMC MET Medical College
- 2) Medi.Supt.L.G. Hospital
- 3) Dr. Roma Ramesh Gandhi
- 4) Concern Bill Clerk, AMC MET Medi.College
- 5) Establishment Clerk, AMCMET



Patil
18/1/21
(Patil C. Shah)
Director
AMCMET

Registered Office:

Ahmedabad Municipal Corporation, Dr. Ramanbhai Patel Bhavan, Usmanpura, Ahmedabad - 380 013.

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